

APPLICATION FOR HANDLING/NEGOTIATION OF DOCUMENTS UNDER EXPORT DOCUMENTARY CREDIT



To : Maybank Singapore

Date (dd/mm/yyyy)

1. Beneficiary's Name and Address

2. Applicant's Name and Address

Business Registration Number
Beneficiary's Reference Number

Contact Person
Telephone Number
Email Address
Fax Number

3. LC Issuing Bank's Name and Address

Malayan Banking Berhad, Singapore Branch
Maybank Singapore Ltd
Other Banks

Documentary Credit No.
Issuance Date

4. Bill Currency & Amount in figures

Figures in words

5. Tenor of Draft

Sight
Usance at days

Other, please specify

6. Documents Processing Instructions (Please tick the appropriate box)

Financing Instructions (subject to our approval and satisfaction to our terms and conditions)

- Negotiate the documents prior to acceptance by Issuing Bank.
- Negotiate the documents after acceptance by Issuing Bank.

Documents Handling & Checking *Note : Option 2) is mandatory if the documents is to be financed/negotiated by us.*

- 1) Do not check the documents and send to Issuing Bank/Nominated Bank for payment/acceptance.
- 2) Check the documents and advise us the discrepancies. The above named contact person is authorised to provide further instructions.

7. Documents Attached (please fill in the number)

Type	Bill of Exchange	Commercial Invoices	Certified consular Invoice	Certificate of Origin	Insurance policy /certificate	Bill of Lading
Original						
Copies						
Type	Delivery Order	Air Waybill	Packing List	Weight List	Other documents	Other documents
Original				
Copies						

8. Description of Goods (please give a brief explanation)

9. Additional Instructions / Conditions :

Note: If the space of any field is insufficient, please submit additional information as an attachment, signed by the authorised signatory(ies) with Company's stamp.

10. Instructions on Charges and Proceeds:

Please Credit Proceeds to our Account Number :

Please apply rate against Foreign Exchange Contract Number: at rate

for the amount of

Other instructions, if any (please specify) :

11. Applicant's Authorisation and Declaration

- a) We request that you provide the relevant Negotiation services (the "Trade Service") in accordance with our instructions requested above.
- b) We agree to be bound by (a) the Transaction Banking Terms, or (b) the Standard Terms and Conditions, the General Trade Terms and any applicable Country Supplement and/or Service Supplement (as the case may be and each as amended from time to time).
- c) Any term defined in the terms and conditions referred to in paragraph 11(b) above shall have the same meaning set out in this Application Form.

12. Authorised Signatory/ies (Complete with Company Stamp, wherever applicable)

The term "Maybank Singapore" used throughout this Application Form means Malayan Banking Berhad, Singapore Branch or Maybank Singapore Limited, as the case may be, with whom the Applicant has entered into an Agreement for the banking facilities/services referred to in this Application Form.