



# CORPORATE ACCOUNT OPENING

Commercial Banking Division

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# Application Procedure for Non-individual

## Step 1

Complete the Account Opening form for Non-Individual.

## Step 2

### A. What you need to bring:-

	Sole Proprietorship	Partnership / Limited Partnership	Limited Liability Partnership <sup>1</sup>	Private Limited Company	MCST	Club / Association & Society	Variable Capital Company
1. Account Opening form for Company / Establishment	✓	✓	✓	✓	✓	✓	✓
2. Bank's standard copy of Resolution or Certified Extract of Resolution		✓	✓	✓	✓	✓	✓
3. Certified true copies of Memorandum & Articles of Association (M&A) / By-Laws / Constitution				✓	✓	✓	✓
4. NRIC / Passport of all Authorised Signatories / Directors / Partners / Office Bearers / Authorised Persons / BIB Authorised Users / Ultimate Beneficiary Owners ("UBO") <sup>2</sup>	✓	✓	✓	✓	✓	✓	✓
5. Proof of Residential Address of all Authorised Signatories / Directors / Partners / Office Bearers / Authorised Persons / BIB Authorised Users / UBO <sup>2</sup>	✓	✓	✓	✓	✓	✓	✓
6. Certified true copy of Minutes of Meeting reflecting List of Office Bearers					✓	✓	
7. Minimum Deposit in cash or cheque	✓	✓	✓	✓	✓	✓	✓
8. Prospectus							✓
9. Declaration letter from Fund Manager							✓
10. AML / CFT Questionnaire in Bank's format (where the Fund Manager is not regulated by MAS)							✓
11. List of Beneficial Owners <sup>3</sup>							✓

<sup>1</sup> LLP to also submit their LLP Partnership Agreement, if available.

<sup>2</sup> Originals required, otherwise originals of the identification documents of Authorised Signatories, Directors, Partners, Office Bearers, Authorised Persons, BIB Authorised Users and Beneficial Owners should be sighted by bank staff or certified by independent third parties and they should not certify their own identification document.

<sup>3</sup> A "Beneficial Owner" refers to the natural person who ultimately owns (through effective shareholding of at least 25%) or controls the customer or a natural person on whose behalf a transaction is conducted or business relations are established which will include any person who exercises ultimate effective control over a legal person or legal arrangement.

### B. Certification of true copies. Photocopied documents (except for NRIC / Passport / Proof of Residential Address of all Authorised Signatories / Directors / Partners / Office Bearers / Authorised Persons / BIB Authorised Users / UBO<sup>2</sup>) must be certified true by signature from the following:

1. Sole Proprietorship	Business Owner
2. Partnership	Any 2 Partners
3. Limited Partnership	Any General Partner
4. Limited Liability Partnership	Any 2 Partners
5. Private Limited Company	Any 2 Directors or Director & Company Secretary (for M&A / Constitution only: 1 signature from either Director or Company Secretary will suffice)
6. Variable Capital Company	Any 2 Directors or Director & Company Secretary (for M&A / Constitution only: 1 signature from either Director or Company Secretary will suffice)
7. Society / Club / Association	Any 2 Office Bearers <sup>4</sup>

<sup>4</sup> An "Office Bearer" refers to a person who is the chairman/president, the secretary or the treasurer of the committee or other governing body (or persons holding similar or equivalent positions).

## Step 3

In addition to all Signatories, the following persons are required to be present for account opening:

1. Sole Proprietorship	Business Owner
2. Partnership	All Partners
3. Limited Partnership	Any General Partner
4. Limited Liability Partnership	All Partners
5. Private Limited Company	1. All Authorised Persons <sup>5</sup> 2. All persons who certify the submitted documents
6. Variable Capital Company	1. All Authorised Persons <sup>5</sup> 2. All persons who certify the submitted documents
7. Society / Club / Association	Any 2 Office Bearers

<sup>5</sup> An "Authorised Person" refers to a person listed in the schedule of appointment and authority of authorised persons in the Bank's standard copy of Resolutions or Certified Extract of Resolutions.

#### Important Notes:

- The Bank is required by local laws and regulations and/or international standards to obtain, verify and record information that identifies each business entity that opens an account or establishes a relationship with Maybank in the effort to combat money laundering, terrorist financing and fraudulent activity. What this means for you is that in addition to the documents listed above, we may request for additional documents/information as it deems necessary for the processing of the account opening.
- The Bank may request additional documents depending on the set up of the company.
- The Bank's receipt of application form and supporting documents does not bind the Bank to open an account.
- The Bank reserves the right to reject the application without disclosing any reason.



# Account Opening for Non-individual

Type of entity

Date of Application

Others (please specify)

## PART IA: ENTITY PARTICULARS

Registered Business Name

Registration / UEN / Sub-Fund No.

Country of Business *(if different from country of incorporation)*

Registered/Exempt Charity  
*(Applicable only to Association/Club/Society)*

No

Yes

**Please refer to particulars contained in ACRA**

Date of Incorporation / Registration

Country of Incorporation

Nature of Business

Registered Address

Postal Code

Mailing Address *(if different from the registered address)*

Postal Code

## PART IB: CONTACT DETAILS

### Primary Contact

Name ( )

Designation

Email Address

Mobile Number

+ -

Office Number

+ -

Fax Number

+ -

### Secondary Contact (Optional)

Name ( )

Designation

Email Address

Mobile Number

+ -

Office Number

+ -

Fax Number

+ -

**PART 2: TYPE OF ACCOUNTS**

		Conventional	Islamic
Current Account			
PremierBiz Account			
Flexibiz Account			
HighBiz Account			
Foreign Currency Current Account			
[Currenc(ies) _____]			
<i>All major currencies are available for Islamic except for Chinese Yuan Renminbi Offshore (CNH)</i>			
Time Deposit Account			
[Currenc(ies) _____]			
<i>All major currencies are available for Islamic except for Chinese Yuan Renminbi Offshore (CNH) &amp; Hong Kong Dollars (HKD)</i>			

  

		Conventional	Islamic
Project Current Account			
Project Name:	_____		
	_____		
Sub-Fund Current Account			
Sub-Fund Name:	_____		
	_____		
<i>Applicable to Variable Capital Company (VCC)</i>			

**PART 3: APPLICATION FOR MAYBANK BUSINESS CARD(S)**

<b>Maybank Business Platinum Mastercard</b> Name of Company to appear on Business Credit Card _____  Yes, I/we wish to have our Company's logo printed on the Card(s) in black colour. Please contact me for further assistance on the application.	<b>Maybank Business Platinum Visa Debit Card</b> Name of Company to appear on Business Debit Card _____
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**PART 4: SIGNING CONDITIONS**

Authorised Signatories			
Authorisation Limit*	Signing Requirement		
Any Amount	Any One	Any Two jointly	Others: _____
Tier Amount			
e.g. Up to S\$10,000.00			
Up to S\$100,000.00			
Up to S\$1,000,000.00			
Up to _____	Any One	Any Two jointly	Others: _____
Up to _____	Any One	Any Two jointly	Others: _____
Up to _____	Any One	Any Two jointly	Others: _____
Unlimited Amount	Any One	Any Two jointly	Others: _____
Other signing requirement as per Schedule of Signing Condition attached.			
<small>*Schedule of Signing Condition to be provided for accounts in different currencies within the same application form and to be signed off by the same Authorised Person signing this application form.</small>			

Trade Application Signatories (if applicable)			
Authorisation Limit	Signing Requirement		
Any Amount	Any One	Any Two jointly	Others: _____
Tier Amount			
e.g. Up to S\$10,000.00			
Up to S\$100,000.00			
Up to S\$1,000,000.00			
Up to _____	Any One	Any Two jointly	Others: _____
Up to _____	Any One	Any Two jointly	Others: _____
Up to _____	Any One	Any Two jointly	Others: _____
Other Signing Requirements as per schedule of signing condition attached (to be signed by the same Authorised Person signing this account opening form).			

**PART 5: APPLICATION FOR BUSINESS INTERNET BANKING ("BIB")**
**Part 5A: For Existing Business Internet Banking Services**

**Please link the account(s) opened in this application to my existing Business Internet Banking set-up & Authorised Users.**  
 I confirm that each and all the Authorised Users are authorised to operate and use any and all services granted and provided to me/us through the Maybank Business Internet Banking Service, and that the mandate and authority granted to each of the Authorised Users as set out in the existing BIB application shall apply in this respect.

**Part 5B: For New Application of Business Internet Banking Services**

**I/We do not wish to apply for BIB for now as I/We do not need to check account information online.**

Benefits of complementary Business Internet Banking include:

- Access your company's accounts information conveniently and perform secure online transactions.
- FREE monthly subscription for both Starter Package and All-in-One Package.
- First 3 tokens are FREE. Subsequent tokens at S\$30 each.
- Access to up-to-date security alerts and safety tips at BIB login page.

Services	Starter Package (Default Application)	All-in-One Package						
<b>1. Administrative Rights</b> Manage E-Payment Notification Threshold.								
<b>2. Enquiry Services</b> <ul style="list-style-type: none"> <li>• Account Enquiry</li> <li>• Cheque Status Enquiry</li> </ul>	✓ ✓	✓ ✓						
<b>3. Paynow Services</b> <ul style="list-style-type: none"> <li>• Paynow Registration:                Includes registration of new PayNow IDs, amendment and de-registration of existing PayNow IDs. Please ensure that you have submitted your Unique Entity Number (UEN) as issued by an appropriate UEN issuance agency.                 We consent to Maybank registering our UEN and the SGD Corporate Account opened with this application for PayNow. We confirm that we have read understood and agree to abide by the Terms and Conditions governing PayNow Corporate.                 If you have already linked your UEN to an account with another participating PayNow bank, you can still receive payments via PayNow into the SGD Corporate Account by appending a 3-character alphanumeric suffix to the UEN and creating a new PayNow ID.   <div style="border: 1px solid black; padding: 2px; display: inline-block;">                 Our UEN as indicated on page 2                 <table style="display: inline-table; border-collapse: collapse;"> <tr> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> <td style="border: 1px solid black; width: 20px; height: 20px;"></td> </tr> </table> </div> </li> </ul> <p style="font-size: small;">Valid characters for the suffix are: A-Z (in Uppercase); 0-9.</p>								✓
<b>4. Transaction Services</b> <ul style="list-style-type: none"> <li>• Payroll Service (APS):                Payments can be made to an Account number or to a PayNow ID.</li> <li>• Bulk Payment / Collection (Inward / Outward GIRO):                Inward/Outward GIRO (also known as OBG), which supports batch file submission for Collection and Payment.</li> <li>• Local Funds Transfer / Payments:                Include Stop Payment on Cheques, GIRO Transfers, Foreign Currency Transfers within Maybank Singapore and FAST transfers, Credit Card Payments and Inward Funds Transfer.</li> </ul>		✓ ✓ ✓						
<b>5. Card Services</b> <ul style="list-style-type: none"> <li>• Credit Card Payments</li> <li>• Debit Card Enquiries                (Maybank Business Platinum Visa Debit Card only)</li> </ul>		✓ ✓						
<b>6. International Funds Transfer / Payments</b> Includes remittance and RegionLink same-day funds transfer to accounts with Maybank Malaysia.		✓						

**Note:-**  
 Only the Company's Current, Savings, Time Deposit and Term Loan/Financing accounts with Maybank can be linked to the Business Internet Banking Service. Foreign Currency Account is available for Enquiry Service, Local Funds Transfer/Payment and International Funds Transfer/Payment only. Time Deposit and Term Loan/Financing accounts can only have access to Enquiry Services. CONDITION OF APPROVAL (Please note that the signing condition for the Company does not apply to BIB).

### Part 5C: Approval Mandate

Controls on Approver's mandate (Please tick one only):

Approver can approve transactions he/she created.

Approver cannot approve transactions he/she created.

Number of Approvers required to authorise a transaction (Please tick one only):

ONE Approver form any Group will be sufficient to mandate stop payments on cheques.

One Approver

Two Approvers

Three Approvers

Customised Authorisation

	<b>For all foreign currency accounts authorisation amount will be SGD equivalent. Authorisation Amount Up To</b> e.g. Up to S\$100,000.00 Up to S\$5,000,000.00 Up to S\$10,000,000.00	<b>Authorisation Mandate</b> (Number of approvers from the selected Group(s) A, B or C) (e.g. 1A, 1B or 1A & 1B)
Tier 1	Up to S\$	
Tier 2	Up to S\$	
Tier 3	Up to S\$	

**Important notes:**

- ONE Approver form any Group will be sufficient to mandate stop payments on cheques.
- The authorisation amount stated above is per transaction. Authorised Users can approve multiple transactions up to the maximum Daily Transaction Limit for each service.
- The Daily Transaction Limit is S\$1M for Sole Proprietorship and S\$3M for MEPS.
- The Daily Transaction Limit is S\$5M for other constitutions and S\$10M for MEPS.
- This limit does not apply to APS and OBG.

### Part 5D: Customer Authorisation

**Note:**

- It is your responsibility to ensure that you have provided us with your updated contact details. Should you need to update your contact details, please complete **Individual Particulars**.
- You may opt out from receiving SMS and/or email notifications for selected services. Where it deems it necessary, the bank will send you at least a notification upon performing selected transactions.

Type of Services	<b>Service Threshold (SGD)</b> Threshold will be defaulted unless otherwise stated. - please tick where applicable.				<b>Opt-out of SMS and Email</b> - please tick where applicable.
<b>1. Credit Card Payment</b>	Any Amount	S\$1,000	S\$5,000	S\$10,000	
<b>2. Funds Transfer to Account Number or PayNow ID</b>	Any Amount	S\$1,000	S\$5,000	S\$10,000	
<b>3. APS+/OBG*</b>	Not Applicable				
<b>4. Maybank Overseas Transfer (Malaysia)</b>	Any Amount	S\$1,000	S\$5,000	S\$10,000	
<b>5. Telegraphic Transfer*</b>	Not Applicable				
<b>6. Cashier's Order*</b>	Not Applicable				
<b>7. Scheduled/Recurring Transactions*</b>	Not Applicable				
<b>8. Add Payee*</b>	Not Applicable				

(\*) You cannot opt-out from receiving notifications for these transactions.

**PART 6: PERSONAL PARTICULARS**
**Individual One**

Name as per NRIC / Passport ( / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

 Authorised Signatory  
(Group: \_\_\_\_\_)

 Trade Application Signatory  
(Group: \_\_\_\_\_)

 Beneficial Owner<sup>1</sup>

 Business Internet Banking User<sup>2</sup> (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role: Creator Approver

 Notification<sup>3</sup>: Yes No

Admin Rights: Yes No

 Maybank Business Platinum Visa Debit Card<sup>4</sup>

 Maybank Business Platinum Mastercard<sup>4</sup>

Preferred Credit Limit S\$ \_\_\_\_\_

Cardmember Name to appear on Card (19 Characters only)
 \_\_\_\_\_

**Individual Two**

Name as per NRIC / Passport ( / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

 Authorised Signatory  
(Group: \_\_\_\_\_)

 Trade Application Signatory  
(Group: \_\_\_\_\_)

 Beneficial Owner<sup>1</sup>

 Business Internet Banking User<sup>2</sup> (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role: Creator Approver

 Notification<sup>3</sup>: Yes No

Admin Rights: Yes No

 Maybank Business Platinum Visa Debit Card<sup>4</sup>

 Maybank Business Platinum Mastercard<sup>4</sup>

Preferred Credit Limit S\$ \_\_\_\_\_

Cardmember Name to appear on Card (19 Characters only)
 \_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.

Signature
 \_\_\_\_\_

FOR BANK USE

CIF No:
 \_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.

Signature
 \_\_\_\_\_

FOR BANK USE

CIF No:
 \_\_\_\_\_

 By signing off under **Personal Particulars**, you confirm that the Bank may update your existing records with us (Name, NRIC / Passport Number, Nationality, and Residential Address) for all banking services, including your personal accounts (if any), based on the information submitted below, provided always that we may carry out further verification and/or request supporting documentation as we deem necessary.

- Beneficial Owner: Individual who is entitled to exercise control or has over 25% of the share or voting rights of a company / legal person / legal arrangement or whose behalf a transaction is being conducted. This also includes situation in which ownership or control is exercised through a chain of ownership or by means of control other than direct control.
- When BIB User is ticked, mobile phone number and email address will be mandatory fields. Access ID and PIN will be sent to the provided mobile number and email address for user access activation & administrative purposes. **BIB activation via SMS will apply only if you have a local mobile number.** Otherwise, you will need to activate your BIB Access ID via a mail-in form.
- BIB notifications include receiving alerts, transaction notifications and Transaction Signing Codes. This is to help you ensure that transactions are authorised and to further enhance security for selected transaction types (refer to page 5 Part 3 – Customer Authorisation, for various Type of Services with BIB notifications. Please note that it is mandatory to provide at least ONE mobile number and ONE email address. If notification is selected, all record(s) of mobile number(s) and email address(es) that were previously provided shall be superseded.
- The Company and the proposed Cardmember(s) are jointly liable to the Bank for all charges and other liabilities incurred by the proposed Cardmember(s) in respect of the Maybank Business Platinum Visa Debit Card ("Business Debit Card") / Maybank Business Platinum Mastercard ("Business Credit Card").

Note: Business Debit Card spending limits:

- The default limit for local and overseas cash withdrawal for each Maybank Business Debit Card is S\$3,000 per day.
- The default limit for NETS purchases for each Company is S\$3,000 per day.
- The default limits for retail and online transactions for each Maybank Business Debit Card are S\$2,000 per day. You may choose to increase the daily and monthly spending limits to a maximum of S\$10,000 per day and S\$15,000 per month. Please visit any local Maybank ATMs if you wish to change the spending limit(s).
- The above limits are subject to available funds in the Company's Maybank Corporate Account linked as the Card Account.

**Individual Three**

Name as per NRIC / Passport ( \_\_\_\_\_ / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

**Individual Four**

Name as per NRIC / Passport ( \_\_\_\_\_ / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

Authorised Signatory (Group: \_\_\_\_\_)      Trade Application Signatory (Group: \_\_\_\_\_)

**Beneficial Owner<sup>1</sup>**
**Business Internet Banking User<sup>2</sup>** (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role:                      Creator                      Approver

 Notification<sup>3</sup>:          Yes                      No

Admin Rights:        Yes                      No

**Maybank Business Platinum Visa Debit Card<sup>4</sup>**
**Maybank Business Platinum Mastercard<sup>4</sup>**

Preferred Credit Limit S\$ \_\_\_\_\_

**Cardmember Name to appear on Card (19 Characters only)**

\_\_\_\_\_

Authorised Signatory (Group: \_\_\_\_\_)      Trade Application Signatory (Group: \_\_\_\_\_)

**Beneficial Owner<sup>1</sup>**
**Business Internet Banking User<sup>2</sup>** (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role:                      Creator                      Approver

 Notification<sup>3</sup>:          Yes                      No

Admin Rights:        Yes                      No

**Maybank Business Platinum Visa Debit Card<sup>4</sup>**
**Maybank Business Platinum Mastercard<sup>4</sup>**

Preferred Credit Limit S\$ \_\_\_\_\_

**Cardmember Name to appear on Card (19 Characters only)**

\_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.
**Signature**

\_\_\_\_\_

**FOR BANK USE**
**CIF No:**

\_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.
**Signature**

\_\_\_\_\_

**FOR BANK USE**
**CIF No:**

\_\_\_\_\_

 By signing off under **Personal Particulars**, you confirm that the Bank may update your existing records with us (Name, NRIC / Passport Number, Nationality, and Residential Address) for all banking services, including your personal accounts (if any), based on the information submitted below, provided always that we may carry out further verification and/or request supporting documentation as we deem necessary.

- Beneficial Owner: individual who is entitled to exercise control or has over 25% of the share or voting rights of a company / legal person / legal arrangement or whose behalf a transaction is being conducted. This also includes situation in which ownership or control is exercised through a chain of ownership or by means of control other than direct control.
- When BIB User is ticked, mobile phone number and email address will be mandatory fields. Access ID and PIN will be sent to the provided mobile number and email address for user access activation & administrative purposes. **BIB activation via SMS will apply only if you have a local mobile number.** Otherwise, you will need to activate your BIB Access ID via a mail-in form.
- BIB notifications include receiving alerts, transaction notifications and Transaction Signing Codes. This is to help you ensure that transactions are authorised and to further enhance security for selected transaction types (refer to page 5 Part 3 – Customer Authorisation, for various Type of Services with BIB notifications. Please note that it is mandatory to provide at least ONE mobile number and ONE email address. If notification is selected, all record(s) of mobile number(s) and email address(es) that were previously provided shall be superseded.
- The Company and the proposed Cardmember(s) are jointly liable to the Bank for all charges and other liabilities incurred by the proposed Cardmember(s) in respect of the Maybank Business Platinum Visa Debit Card ("Business Debit Card") / Maybank Business Platinum Mastercard ("Business Credit Card").

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- The default limit for NETS purchases for each Company is S\$3,000 per day.
- The default limits for retail and online transactions for each Maybank Business Debit Card are S\$2,000 per day. You may choose to increase the daily and monthly spending limits to a maximum of S\$10,000 per day and S\$15,000 per month. Please visit any local Maybank ATMs if you wish to change the spending limit(s).
- The above limits are subject to available funds in the Company's Maybank Corporate Account linked as the Card Account.

**Individual Five**

Name as per NRIC / Passport ( \_\_\_\_\_ / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

**Individual Six**

Name as per NRIC / Passport ( \_\_\_\_\_ / \_\_\_\_\_ )

NRIC / Passport No. \_\_\_\_\_ Date of Birth \_\_\_\_\_

Nationality \_\_\_\_\_ Country of Birth \_\_\_\_\_

Residential Address \_\_\_\_\_

Designation \_\_\_\_\_

 Email Address<sup>2</sup> \_\_\_\_\_

 Mobile Number<sup>2</sup> \_\_\_\_\_ Office / Home Number \_\_\_\_\_

Authorised Signatory (Group: \_\_\_\_\_) Trade Application Signatory (Group: \_\_\_\_\_)

 Beneficial Owner<sup>1</sup>

 Business Internet Banking User<sup>2</sup> (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role: Creator Approver

 Notification<sup>3</sup>: Yes No

Admin Rights: Yes No

 Maybank Business Platinum Visa Debit Card<sup>4</sup>

 Maybank Business Platinum Mastercard<sup>4</sup>

Preferred Credit Limit S\$ \_\_\_\_\_

Cardmember Name to appear on Card (19 Characters only) \_\_\_\_\_

Authorised Signatory (Group: \_\_\_\_\_) Trade Application Signatory (Group: \_\_\_\_\_)

 Beneficial Owner<sup>1</sup>

 Business Internet Banking User<sup>2</sup> (Group: \_\_\_\_\_)

BIB activation via SMS will apply only if you have a local mobile number.

Role: Creator Approver

 Notification<sup>3</sup>: Yes No

Admin Rights: Yes No

 Maybank Business Platinum Visa Debit Card<sup>4</sup>

 Maybank Business Platinum Mastercard<sup>4</sup>

Preferred Credit Limit S\$ \_\_\_\_\_

Cardmember Name to appear on Card (19 Characters only) \_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.

Signature

FOR BANK USE

CIF No: \_\_\_\_\_

If the personnel is a Beneficial Owner only, no signature is required.

Signature

FOR BANK USE

CIF No: \_\_\_\_\_

 By signing off under **Personal Particulars**, you confirm that the Bank may update your existing records with us (Name, NRIC / Passport Number, Nationality, and Residential Address) for all banking services, including your personal accounts (if any), based on the information submitted below, provided always that we may carry out further verification and/or request supporting documentation as we deem necessary.

- Beneficial Owner: individual who is entitled to exercise control or has over 25% of the share or voting rights of a company / legal person / legal arrangement or whose behalf a transaction is being conducted. This also includes situation in which ownership or control is exercised through a chain of ownership or by means of control other than direct control.
- When BIB User is ticked, mobile phone number and email address will be mandatory fields. Access ID and PIN will be sent to the provided mobile number and email address for user access activation & administrative purposes. **BIB activation via SMS will apply only if you have a local mobile number.** Otherwise, you will need to activate your BIB Access ID via a mail-in form.
- BIB notifications include receiving alerts, transaction notifications and Transaction Signing Codes. This is to help you ensure that transactions are authorised and to further enhance security for selected transaction types (refer to page 5 Part 3 – Customer Authorisation, for various Type of Services with BIB notifications. Please note that it is mandatory to provide at least ONE mobile number and ONE email address. If notification is selected, all record(s) of mobile number(s) and email address(es) that were previously provided shall be superseded.
- The Company and the proposed Cardmember(s) are jointly liable to the Bank for all charges and other liabilities incurred by the proposed Cardmember(s) in respect of the Maybank Business Platinum Visa Debit Card ("Business Debit Card") / Maybank Business Platinum Mastercard ("Business Credit Card").

Note: Business Debit Card spending limits:

- The default limit for local and overseas cash withdrawal for each Maybank Business Debit Card is S\$3,000 per day.
- The default limit for NETS purchases for each Company is S\$3,000 per day.
- The default limits for retail and online transactions for each Maybank Business Debit Card are S\$2,000 per day. You may choose to increase the daily and monthly spending limits to a maximum of S\$10,000 per day and S\$15,000 per month. Please visit any local Maybank ATMs if you wish to change the spending limit(s).
- The above limits are subject to available funds in the Company's Maybank Corporate Account linked as the Card Account.

**PART 7: ADDITIONAL ACCOUNT INFORMATION**

Bank Account with another Bank

No Yes Bank Name: \_\_\_\_\_ Date Opened: \_\_\_\_\_

Annual Turnover

SGD Equivalent: \_\_\_\_\_

**PART 7A: Purposes of Account Opening**

Transactional

Payroll

Loan Repayment

Others (Please Specify): \_\_\_\_\_

**PART 7B: Expected Transaction Activities**
**Source of Fund**

The origin of the funds during establishment of banking relationship with Maybank.

Company Profits/Dividend Proceeds

Sales of Shares/Assets/Other Investments

Capital Injection Government Grants/Subsidies

Gift Proceeds Loan Interest Earned

Donations Loan Disbursement

**Jurisdiction of Source of Fund**

Singapore Brunei Darussalam

Malaysia Indonesia

China India

UAE Others: \_\_\_\_\_

**Source of Wealth**

The origin of the entire body of wealth for the company (e.g: Assets/Networth)

Retained Profits

Sales of Shares/Assets/Other Investments

Proceeds from Sale of Company

Gift Proceeds

Sinking Funds

**Jurisdiction of Source of Wealth**

Singapore Brunei Darussalam

Malaysia Indonesia

China India

UAE Others: \_\_\_\_\_

**Deposits/Credits**
**Purpose(s)**

Business Capital Injection Payroll/Salary Crediting

Refund of Goods or Services Loan Disbursement

Sales of Goods or Services

Others: \_\_\_\_\_

**Mode of Transactions**

Cash Cheque/Cashier's Order

Funds Transfer (FAST/GIRO/MEPS)

Telegraphic Transfer

**Type of Currencies**

SGD AUD GBP

USD EUR CNH

Others: \_\_\_\_\_

**Anticipated No. of Transactions per Month**

1 - 25 26 - 50

51 - 100 More than 100

Others: \_\_\_\_\_

**Anticipated Amount Per Transaction (SGD equivalent)**

Below S\$100,000 Between S\$100,000 up to S\$1,000,000

Between S\$1,000,000 up to S\$10,000,000 Above S\$10,000,000

Others: S\$ \_\_\_\_\_

**Withdrawals/Debits**
**Purpose(s)**

Business Capital Injection Payroll/Salary Crediting

Refund of Goods or Services Loan Repayment

Purchase of Goods or Services

Others: \_\_\_\_\_

**Mode of Transactions**

Cash Cheque/Cashier's Order

Funds Transfer (FAST/GIRO/MEPS)

Telegraphic Transfer

**Type of Currencies**

SGD AUD GBP

USD EUR CNH

Others: \_\_\_\_\_

**Anticipated No. of Transactions per Month**

1 - 25 26 - 50

51 - 100 More than 100

Others: \_\_\_\_\_

**Anticipated Amount Per Transaction (SGD equivalent)**

Below S\$100,000 Between S\$100,000 up to S\$1,000,000

Between S\$1,000,000 up to S\$10,000,000 Above S\$10,000,000

Others: S\$ \_\_\_\_\_

**PART 8: TRADE INFORMATION**

Customer with Trade Facilities must provide a declaration of their top 5 major suppliers and buyers.

**Suppliers**

S/N	Full Entity Name	Country of Operation	Estimated Amount Per Transaction
e.g.	ABC Pte Ltd	Malaysia	S\$10,000.00
1.			
2.			
3.			
4.			
5.			

**Buyers**

S/N	Full Entity Name of Buyer	Country of Operations	Estimated Amount Per Transaction
e.g.	DEF Pte Ltd	Singapore	S\$10,000.00
1.			
2.			
3.			
4.			
5.			

## PART 9: ADVISORY FROM THE SINGAPORE POLICE FORCE

By signing in this application form, I/we confirm that I/we have read and agree to the following Advisory from the Singapore Police Force

1. Your payment accounts, like bank accounts are for your own use only. You may be held criminally liable if your bank account is used by others, e.g. for criminal activities.
  - Do not disclose your payment accounts/credentials to anyone else.
  - Do not let anyone else access, operate or control your payment accounts.
  - Do not receive or transfer money for anyone else using your payment accounts, unless you know him/her and know where he/she is.
2. You can be convicted for the relevant offences under the Corruption, Drug, Trafficking and other Serious Crimes (Confiscation of Benefits) Acts 1992 (CDSA) if your bank account is used for criminal activities. A person convicted of an offence under the CDSA may be liable for a fine up to \$250,000, or imprisonment of up to five years, or both.
3. You should make the necessary application to your financial institution if you wish to authorise the operation, access and/ or control your account to a third party. A failure to do so would subject your account to additional risk mitigation measures, and in some cases, your financial institution may terminate or restrict your use of your account and other related accounts you may have with your financial institution.

## PART 10: DECLARATION AND AGREEMENT BY CARDMEMBER(S)

By signing this declaration and agreement in connection with my application of the Maybank Business Platinum Visa Debit Card / Maybank Business Platinum Mastercard:

1. I certify that I have read and accepted the "Declaration & Agreement by Cardmember(s)" herein.
2. I request and authorise you to issue a Business Debit Card / Business Credit Card to me for so long as the Card Account has not been closed or terminated.
3. I authorise you to conduct credit checks and to obtain from any person and verify information about me and/or the Company in accordance with applicable law. I agree to the purposes set out in Maybank's Data Protection Policy (the link to which is provided below) for the collection, use and disclosure of my personal data including authorising you to disclose to any credit bureau as well as the members of such credit bureau and to any third parties (including, without limitation, credit reference or evaluation agencies) wherever situated any information relating to me or to the Business Debit Card / Business Credit Card to be issued pursuant to this application. I request that the Business Debit Card / Business Credit Card be sent to the Company's address at my risk by mail.
4. I represent and warrant that the information given by me in this application and any enclosed document is true and accurate and may be retained by you in accordance with applicable law. I acknowledge that in considering my application, you will rely on such information. I confirm that at the time of this application, I am not an undischarged bankrupt and there has been no statutory demand served on me nor legal proceedings commenced against me. I agree to be bound by the Terms and Conditions Governing Short Message Service ("SMS") Transaction Alerts, as may be amended by you from time to time, which is available at <http://www.maybank2u.com.sg/>
5. By providing the information in this application form (and any other information that I may provide to you from time to time in connection with Maybank products and services):
6. I agree and consent to Maybank Singapore Limited and its related corporations (collectively, "Maybank") collecting, using, disclosing and sharing amongst themselves my personal data, and disclosing such personal data to Maybank's authorised service providers and relevant third parties for purposes reasonably required by Maybank to process my application, provide me with the products or services which I am applying for, as well as the purposes set out in Maybank Singapore Limited's Data Protection Policy, which is accessible at <http://www.maybank2u.com.sg/> or which may be provided to me upon request. I confirm I have read and understood the Data Protection Policy.
7. If I should withdraw my consent to the processing or handling of my personal data in respect of any purpose which Maybank may reasonably consider to be essential in order for Maybank to provide me with the products and/or services applied for, Maybank shall be entitled to treat my Business Debit Card / Business Credit Card as having been terminated by me without prejudice to any rights and remedies which it may have at law against me.
8. I agree that I am jointly and severally liable with the Company for all liabilities, incurred by me in respect of my Business Debit Card / Business Credit Card. I agree to be bound by the Terms and Conditions stated in the Maybank Business Platinum Visa Debit Card Agreement / Maybank Business Platinum Mastercard Agreement, which is available at <http://www.maybank2u.com.sg/>, and acknowledge receipt of a copy thereof.
9. I agree that submission of this application form by the company or me does not automatically mean that you will accept its contents and are bound to issue the Business Debit Card Business Credit Card to me. I further agree that you reserve the right to reject this application without assigning any reason whatsoever.

## PART 11: AGREEMENT

By signing in this application form, we hereby: -

1. Request the Bank to open the above Account(s) specified by us in the Application ("Account(s)");
2. I/we hereby request and authorise you to issue the relevant Business Debit Card(s) / Business Credit Card(s) to each of the Cardmember(s) stated in this form and such Cardmember(s) as I/we may nominate from time to time and as may be approved by you.
3. I/We authorise the proposed Cardmember to operate all the financial transactions/services available from time to time in relation to the Business Debit Card / Business Credit Card. I/We are aware and agree that SMS Transaction Alerts (as defined in the Terms and Conditions Governing Short Message Service ("SMS") Transaction Alerts) for each Business Debit Card / Business Credit Card will be sent to the respective Cardmember(s) only.
4. I/We acknowledge that where I/we have opted to receive the Maybank Corporate Combined Current Account statement such statement will only reflect cash withdrawals and NETS transactions performed using the Business Debit Card(s) / Business Credit Card(s) and will not reflect any further details that identify the Business Debit Card(s) / Business Credit Card(s) used to perform such transactions. In addition, I/we acknowledge that the Maybank Corporate Current Account statement will only reflect the withdrawals and deposits of funds within the Corporate Current Account and will not reflect details of the cash withdrawal, NETS and Visa / Mastercard retail transactions performed by the Business Debit Card(s) / Business Credit Card(s).
5. I/We represent and warrant that all information and documents provided by me/us are true, accurate and complete and may be retained by you in accordance with applicable law.
6. I/We consent and authorise you to conduct credit checks and to obtain and/or verify from any person information about me/us in accordance with applicable law and I/we consent to you disclosing to any credit bureau as well as the members of such credit bureau and to any third parties (including, without limitation, credit reference or evaluation agencies) wherever situated, information relating to me/us. (Where we are a company) I/We represent and warrant to you that this application and the use of the Accounts or Business Debit Card or Business Credit Card will not result in a breach of any provision of our Memorandum or Articles of Association or equivalent constitutional document. I/We agree that the Company shall pay you all sums and other monies (including interest thereon) which may be due and payable by the Company to you under the Maybank Business Platinum Visa Debit Card Agreement / Maybank Business Platinum Mastercard Agreement from time to time. I/We confirm that there are no legal proceedings commenced against me/us, I/We have not been declared bankrupt/insolvent and no statutory demand has been served on me/us.
7. In consideration of the Bank accepting the Application herein, represent, warrant and agree with the Bank that the signature(s) on this Application shall constitute the specimen signature(s) of all our Authorised Signatories for the purpose of operating the Account(s) specified in this Application unless and until we give notice to the Bank in writing of any change thereof;
8. Acknowledge that the Bank may decline our Application without providing any reason in which event no contractual relationship will arise between the Bank and us;

9. Further acknowledge that we have read and understood:
- a. the Bank's prevailing rules and regulations governing the relevant Account(s) (where applicable) and agree to be bound by them:
    - Terms and Conditions Governing Singapore Dollar (SGD) Time Deposit Account
    - Terms and Conditions Governing Foreign Currency Time Deposit Accounts;
    - Terms and Conditions of Internet Banking Services;
    - Terms and Conditions stated in the Maybank Business Platinum Visa Debit Card Agreement;
    - Terms and Conditions stated in the Maybank Business Platinum Mastercard Agreement;
    - Terms and Conditions Governing Short Message Service ("SMS") Transaction Alerts;
    - Terms and Conditions of the relevant services linked to my/our Card Account and Business Debit Card(s), Business Credit Card(s), and
  - b. the terms contained in this Application and the following terms & conditions appended herein, made available in Maybank Singapore Terms & Conditions (Maybank2u.com.sg) and we agree to be bound by them in connection with all Account(s) opened by us with the Bank.
10. Further agree to be bound by any additional terms and conditions governing any facilities, products and / or services offered by the Bank as we may apply for and / or utilise from time to time; and
11. Confirm that we have read, fully understand and accept the terms relating to the collection, use and disclosure of the relevant information (including personal data) as set out in the Bank's prevailing rules and regulations governing the relevant account. We acknowledge and agree that we are responsible for ensuring that each individual whose personal data has been provided to the Bank (including Authorised Signatories and Authorised Persons) pursuant to our application(s) hereto and from time to time consents to the collection, use, disclosure and/or processing of his personal data by the Bank and the Bank's authorised service providers for purposes set out in policies, circulars, notices or guidelines governing Bank's collection, use and/or disclosure of personal data, including the Bank's Data Protection Policy available inter alia at [www.maybank2u.com.sg](http://www.maybank2u.com.sg), which the Bank may update from time to time ("Data Protection Policies"). We shall ensure that all relevant individuals are furnished with a copy of the terms that apply to any account with or service provided by the Bank and the aforesaid Data Protection Policies.
12. Confirm that the Bank may update our existing records with the Bank (name and NRIC / passport number) for all banking services, including our personal accounts (if any), based on the information submitted, subject to the Bank's right to carry out further verification and/or request supporting documentation as it deems necessary
13. Undertake to indemnify and hold the Bank fully indemnified from and against any losses, costs (including solicitor and client costs on a full indemnity basis), charges, damages, claims, demands, actions, proceedings and all other liabilities of whatever nature and howsoever incurred or suffered by the Bank or which may be brought or preferred against the Bank as a result of the Bank agreeing to act on our authorisation herein.

Authorised Persons			
Signature	Signature	Signature	Signature
Name:	Name:	Name:	Name:
NRIC / Passport No.:			

FOR BANK USE									
<table border="1"> <tr> <td>Attended by:</td> <td>Approved by:</td> </tr> <tr> <td>Staff Name:</td> <td>Staff Name:</td> </tr> <tr> <td>PF No.:</td> <td>PF No.:</td> </tr> </table>	Attended by:	Approved by:	Staff Name:	Staff Name:	PF No.:	PF No.:	<table border="1"> <tr> <td>Account Number</td> </tr> <tr> <td>CIF Number</td> </tr> </table>	Account Number	CIF Number
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PF No.:	PF No.:								
Account Number									
CIF Number									

SVS	
Captured by:	Verified by:
Staff Name:	Staff Name:
PF No.:	PF No.:

**PART 12: CERTIFIED EXTRACT OF RESOLUTION**
**ACCOUNT & SERVICES RESOLUTION**

(Where Applicant is a Corporation / Partnership / LLP / Society / Association / Club / Management Corporation of a Building)

We, the undersigned, hereby certify that in respect of the \_\_\_\_\_ (“Applicant”), the following Resolution dated \_\_\_\_\_ day of \_\_\_\_\_ 20 \_\_\_\_\_ have been passed by:-

(Please tick one)

where the Applicant is a **Corporation**, the Board of Directors of the corporation in accordance with the memorandum and articles of association/charter/constitution,

where the Applicant is a **Partnership**, the partners of the partnership in accordance with its partnership agreement

where the Applicant is a **limited liability partnership (“LLP”)**, the partners of the LLP in accordance with the LLP agreement

where the Applicant is a **society, association, or club**, the duly authorised committee or body of the society, association or club

where the Applicant is a **management corporation of a building (“management corporation”)**, the council of the management corporation as per the Building Maintenance and Strata Management Act (Chapter 30C)

which Resolution are in full force and effect.

**“RESOLVED THAT”**
**1. Appointment of Banker and Opening of Accounts**

Maybank Singapore Limited (hereinafter referred to as “the Bank”) be and are hereby appointed Bankers of the Applicant.

**2. Accounts and Services**

The Applicant be authorised to open any current account or any other account in any currency (each an “Account” and collectively “Accounts”) with the Bank, apply for the Business Internet Banking Service (“BIB Service”) and any other services (“Other Services”) which may be made available by the Bank from time to time.

**3. Authority to Pay**

a. The Bank may debit the Accounts with any cheque, bill or note drawn on the Accounts or based on instructions, directions or orders given in respect of the Accounts whether the Accounts are in credit or overdrawn or may become overdrawn in consequence of such debit provided that such cheques, bills, notes, instructions, directions or orders are given or signed by the Authorised Signatories acting within the limits and scope of their authority.

b. The Bank be and is hereby authorised to honour all cheques, bills and notes without inquiry as to the circumstances of issue or the disposition of the proceeds even if drawn to the individual order of the person(s) signing, or payable to the Bank or others for his/their account or tendered in payment of his/their obligations.

**4. Authority of Authorised Persons**

The Authorised Persons listed in the Schedule shall on behalf of the Applicant be authorised to take the following action in accordance with the signing conditions set out in the Schedule

a. Open or close any Account with the Bank

b. Apply for or terminate the BIB Service and any Other Services with the Bank.

c. Appoint, add, remove and/or replace any person or persons (including themselves) as signatories of the Accounts (“Authorised Signatories”), determine the mandate or authority of the Authorised Signatories, confirm their appointment, certify their specimen signatures and any other particulars as the Bank may require;

d. Appoint, add, remove and/or replace any person or persons (including themselves and the Authorised Signatories) as signatories or users of the BIB Service and any Other Services (“Authorised Users”) and to set and determine the mandate or authority of the Authorised Users and to confirm their appointment and certify their specimen signatures and such other particulars as the Bank may require;

e. Provide the Bank with written instructions, indemnities or consents in connection with the Accounts, the BIB Service and any Other Services;

f. Agree to abide by the terms and conditions governing the Accounts, the BIB Service and any Other Services of the Bank and any amendments as the Bank may make from time to time; and

g. Sign any document as may be required in connection with the Account, the BIB Service, any Other Services or these Resolutions.

**5. Authority of Authorised Signatories**

The Authorised Signatories be and are hereby authorised to perform the following acts for and on behalf of the Applicant in accordance with the signatory requirements and limits (if any) set by the Authorised Persons: -

a. operate or close any Account of which they are the Authorised Signatories; and

b. apply for or use any temporary overdraft or ad hoc trade or other facility (including without limitation Bankers’ Guarantees, Letter of Credit, Bills of Exchange purchased) and undertake any matters or perform any acts in connection therewith.

**6. Authority of Authorised Users**

The Authorised Users shall use the BIB Service and Other Services in accordance with the authority specified by the Authorised Persons for each of them and each Authorised User may terminate his own use of the BIB Service and Other Services at any time. The Authorised Users shall include the persons (by any other name whatsoever called document for the BIB Service and Other Services) who have been appointed to use the BIB Service and any Other Services by the Authorised Persons.

**7. Change of Authorised Persons, Authorised Signatories and Authorised Users**

a. Any amendment to the list of Authorised Persons, their authority and/or their signing conditions shall only be made by amending resolutions duly passed by the Applicant, and communicated to the Bank.

b. Any amendment to the list of Authorised Signatories and Authorised Users and their authority shall only be made by written notice given by the Authorised Persons signing in accordance with the signing conditions set out in the Schedule herewith and communicated to the Bank.

**8. Authorisation to Act**

The Bank be and is hereby authorised to act on any instruction from the Authorised Persons, Authorised Signatories or Authorised Users and honour any instrument, instruction or document given by them within the limits and scope of their authority.

**9. Bank’s Rules and Regulations Governing the Operation of Accounts**

The Applicant be and is here by bound by the terms and conditions governing the Account, the BIB Service and any Other Services, a copy of which has been furnished to the Applicant, and by any subsequent amendments, variations and additions as the Bank may make from time to time.

**10. Provision of Constitutive Documents**

a. The Bank be given a certified true copy of such constitutive documents in respect of the Applicant as the Bank may require.

b. Any director or company secretary/ office bearer /two partners of the Applicant be and is hereby authorised to certify the constitutive documents of the Applicant and such certification may be relied upon by the Bank as conclusive evidence of the veracity of the documents.

To: Maybank Singapore Limited

**PART 13: SCHEDULE OF APPOINTMENT & AUTHORITY OF AUTHORISED PERSONS**

Applicant Name: \_\_\_\_\_

Signing Condition of Appointment & Authority of Authorised Person(s)

Any One      All to sign      Any \_\_\_\_\_ to sign      Others (Please Specify): \_\_\_\_\_

**Particulars of Authorised Person**

Name as per NRIC / Passport (      )	
NRIC / Passport No.	Contact Number (Mobile)
_____	+ _____ - _____
Designation	
_____	
Signature	Group
_____	_____
<b>FOR BANK USE</b>	
CIF NO.: _____	

Name as per NRIC / Passport (      )	
NRIC / Passport No.	Contact Number (Mobile)
_____	+ _____ - _____
Designation	
_____	
Signature	Group
_____	_____
<b>FOR BANK USE</b>	
CIF NO.: _____	

Name as per NRIC / Passport (      )	
NRIC / Passport No.	Contact Number (Mobile)
_____	+ _____ - _____
Designation	
_____	
Signature	Group
_____	_____
<b>FOR BANK USE</b>	
CIF NO.: _____	

Name as per NRIC / Passport (      )	
NRIC / Passport No.	Contact Number (Mobile)
_____	+ _____ - _____
Designation	
_____	
Signature	Group
_____	_____
<b>FOR BANK USE</b>	
CIF NO.: _____	

Certified this \_\_\_\_\_ day of \_\_\_\_\_ by the following persons for and on behalf of Applicant:

**Signed by:**

Signature:	Signature:	Signature:	Signature:
Name:	Name:	Name:	Name:
NRIC / Passport No.:			
Designation:	Designation:	Designation:	Designation:

To be signed by:

- i. Where the Applicant is a corporation, any one Director and Company Secretary or any two Directors or such person(s) authorised under its memorandum
  - ii. Where the Applicant is a LLP or a partnership, all its partners, or such person(s) authorised under its LLP agreement or partnership agreement
- Where the Applicant is a society, association, club or management corporation, any two of its office bearers

Note:

An "office bearer" shall be read as a reference to a person who is the president, the secretary, the treasurer, of the committee or other governing body (or persons holding similar or equivalent positions) of an Applicant which is a society, an association, a club, or a management corporation)