MAYBANK2E APPLICATION FORM

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The term "Maybank Singapore" used throughout this Application Form means Malayan Banking Berhad, Singapore Branch or Maybank Singapore Limited, as the case may be, with whom the Applicant has entered into an Agreement for the banking facilities/services referred to in this Application Form. The contents of this document / information remains the intellectual property of Maybank and no part of this is to be reproduced or transmitted in any form or by any means, including electronically, photocopying, recording or any information storage and retrieval system without the permission in writing from Maybank. The contents of this document / information are confidential and its circulation and use are restricted.

SECTION 1: EXPLANATORY

Service Package: M2E Full Package

- ✔ **Account Enquiry**
  View account balances, activities and statements.
- ✔ **Payment**
  Make payments locally and internationally.
- ✔ **Payroll**
  Make payroll transfers to multiple recipients.
- ✔ **Collection**
  Collect payments from customers.
- ✔ **M2E Trade Access**
  **if trade facility is available*

User Roles

Viewer
- User who view account statements, payments and remittance advices, trade transactions & facilities limits, enquire on Fixed Deposits

Data Entry
- User who creates transactions
- For Payment & Trade (exclude Payroll), Data Entry user can view, initiate & submit application/transaction to next level i.e. Authoriser

Authoriser
- User who approves transactions

Super User
- User can singly authorize any fund transfers or payments as well as enable ID or reset password under the corporate admin function. If a Super User role is assigned, the user will bypass all configured signatory matrix in Section 4: Signatory Matrix.

M2E Cash Corporate Admin Function
- Unlock and resets ID/ passwords for all users

M2E Trade Corporate Admin Function
- Allows users to perform Administrative function (excludes User ID Maintenance) on modules such as Data Maintenance, Alert, etc

Applicable for M2E Cash only
- A user may be assigned more than one role; but the system restricts them to a single function within a workflow. (Role Restricted) Consequently, users are not permitted to authorize their own transactions, although they may approve transactions initiated by other authorizers.

Applicable for M2E Trade only
- Authoriser can view, initiate & submit transaction to next authoriser or directly submit to bank for processing which depends on the signing condition

NOTES:
- Mobile number and email address for each user to be indicated (important for your access credentials).
- By default, digital token will be issued to users.
- By default, all Data Entry will be assigned Admin Maker access, while All Authorisers will be assigned Admin Checker access.
- If only Admin Maker and/or Admin Checker roles is to be granted to a user, please indicate at the Remarks section under User Information, in Section 3.
- Please indicate existing User ID under Section 3 User Details if user(s) have an existing User ID from current setup.
- At least 1 Authoriser to be nominated for transactional service.
- Board Resolution, where applicable, to be enclosed.
- Transaction Fees. Refer to maybank.sg/m2e for latest Corporate Pricing Guide (Cash related) under "Useful Information" section and https://www.maybank2u.com.sg/en/bank-charges/tf/index.page? (Trade related).
- "Delegating Company" means any entity, including any subsidiary, affiliate, related corporation or other company, specified by the Company in this Application Form or otherwise designated by the Company from time to time, that is authorised by the Company to designate users to access and use the Bank's electronic banking services on the Company's behalf.
- All amendments (if any) to be countersigned by Authorised Person(s).

PLEASE ENCLOSE THESE DOCUMENTS WITH THIS APPLICATION FORM.
- **NRIC/Passport** of all appointed M2E Authorisers.
- For passport holders, please bring along **proof of residential address** and **work permit** (if your residential address is in Singapore)

Originals should be sighted by bank staff. Otherwise photocopy of original documents should be certified as true copies by an **independent third party** (lawyer, certified professional accountant, commissioner for oaths, member of the judiciary, notary public, Embassy, Consulate or High Commission of country issuing documentary evidence). Third party should be a person not employed by or affiliated to the entity, group or its subsidiaries. Please note that applicants cannot certify their own identification documents.

SECTION 2: BUSINESS & ACCOUNT INFORMATION *(Kindly complete the form in CAPITAL LETTERS)*

A. Company Details

Company Name: _____

Account Preferred Name (optional): _____

Business Reg No. (BRN) / Unique Entity Number (UEN): _____

Registered Address: _____

_____ Postal Code: _____

Contact Person (please provide at least one)

Contact Person	Contact Person	Contact Person
_____	_____	_____
Contact No.	Contact No.	Contact No.
+( ) _____	+( ) _____	+( ) _____
Email Address	Email Address	Email Address
_____	_____	_____

Charge Account [M2E Cash only]

Account Number: _____

Please note that all applicable banking-related fees will be charged in Singapore Dollar (SGD) equivalent and debited from the designated account, which may be in any currency.

Account to be accessed via M2E Cash

Please tick ✔ where applicable

If both selections are not ticked, we will grant all accounts access to the user. This includes account indicated in Section B. Holding/Delegating Company Details, where applicable.

◯ All active accounts (Current Account, Foreign Currency Account, Fixed Deposits, Loan, Trade, Investment)

◯ By specific account(s) as listed below

No.	Account No.	No.	Account No.	No.	Account No.
1		3		5	
2		4		6	

Note: To link more than 10 accounts, please provide the details in separate attachment.

PayNow Registration

PayNow allows you to receive payments from businesses and individuals instantly with just your UEN.

Note: If you are applying for:

- **One** SGD Corporate Account, please indicate your consent below.
- **More than one** Corporate Account, you will need to submit the PayNow Corporate Registration Form available at maybank.sg/m2e after the accounts have been opened.

☐ **We consent to Maybank registering our UEN and the SGD Corporate Account opened with this application for PayNow. We confirm that we have read, understood and agreed to abide by the Terms and Conditions governing PayNow Corporate.**

UEN	FOR BANK'S USE
[1]	Account Number

If you already linked your UEN to an account with another participating PayNow Bank, you can still receive payments via PayNow into the SGD Corporate Account by appending a 3-character alphanumeric suffix to the UEN and creating a new PayNow ID.

1 The suffix is 3 character long and is alphanumeric (valid characters are A-Z. 0-9). By appending the suffix to your UEN, you will be able to receive payments into different account.
E.g. if your UEN is 1234[redacted]89A and you wish to distinguish payments to your AMK outlet from your JURONG outlet, you can create 2 suffixes "AMK" and "JRG" and link them to different accounts.

B. Holding/Delegating Company Details *(please create a separate copy for Section 2(B) & Section 6 for more than 3 Delegating Companies)*

No.	Company Details	For Bank Use
1	A. BRN / UEN: _____ ☐ Please tick if this is a Holding Company B. Company Name: _____ C. Registered Address: _____ D. PIC i. Name: _____ ii. Phone No.: +( ) _____ iii. Email Address: _____	CIF: _____ UCIF: _____ ☐ Open Tagging ☐ Subscriber Linking NOB: _____ Segment/Branch ID: _____ Corp ID: _____
	Account to be accessed via M2E Cash Please tick ✔ where applicable ◯ All active accounts (Current Account, Foreign Currency Account, Fixed Deposits, Loan, Investment) ◯ By specific account(s) as listed below **1** _____ **2** _____ **3** _____ **4** _____ **5** _____ **6** _____	
2	A. BRN / UEN: _____ B. Company Name: _____ C. Registered Address: _____ D. PIC i. Name: _____ ii. Phone No.: +( ) _____ iii. Email Address: _____	CIF: _____ UCIF: _____ ☐ Open Tagging ☐ Subscriber Linking NOB: _____ Segment/Branch ID: _____ Corp ID: _____
	Account to be accessed via M2E Cash Please tick ✔ where applicable ◯ All active accounts (Current Account, Foreign Currency Account, Fixed Deposits, Loan, Investment) ◯ By specific account(s) as listed below **1** _____ **2** _____ **3** _____ **4** _____ **5** _____ **6** _____	
3	A. BRN / UEN: _____ B. Company Name: _____ C. Registered Address: _____ D. PIC i. Name: _____ ii. Phone No.: +( ) _____ iii. Email Address: _____	CIF: _____ UCIF: _____ ☐ Open Tagging ☐ Subscriber Linking NOB: _____ Segment/Branch ID: _____ Corp ID: _____
	Account to be accessed via M2E Cash Please tick ✔ where applicable ◯ All active accounts (Current Account, Foreign Currency Account, Fixed Deposits, Loan, Investment) ◯ By specific account(s) as listed below **1** _____ **2** _____ **3** _____ **4** _____ **5** _____ **6** _____	

Note : PIC is the Person In Charge / Contact Person

SECTION 3: USER INFORMATION AND ACCESS *(Kindly complete the form in CAPITAL LETTERS)*

No.	User Details	User Roles & Product Access

1

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

2

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

3

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

No.	User Details	User Roles & Product Access

4

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

5

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

6

Name _____

Other Known / Alias Name Used _____

Existing User ID (if applicable) _____ Mobile Number +( ) _____

NRIC / Passport No. _____ Email Address _____

Nationality _____ Other Nationality _____ Previous Nationality _____

Account Accessibility for M2E Cash

◯ All Account in Section 2A ◯ All Accounts listed in Section 2A and 2B

◯ Specific Account (please indicate account no.)

_____

Remarks (if any)

_____

M2E Cash

☐ Payment ☐ Payroll ☐ Collection

Please do not select any of these options if the User is to be assigned only the Viewer role.

☑ Viewer ☐ Super User

☐ Data Entry

☐ Authoriser (Group _____)

☐ Hide Sensitive Data (Payroll Only)

M2E Trade

☐ Viewer

☐ Data Entry

☐ Authoriser (Group _____)

SECTION 4: SIGNATORY MATRIX *(Please ensure the signatory matrix is updated to reflect any newly added roles)*

Authorisation Condition for M2E Cash

Any Amount		From	To	Authorisation Requirement
☐	OR	*Example:* SGD0	*Example:* SGD50,000.00	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 1A OR 1A+1B OR 2A ☐ Payment ☐ Payroll ☐ Collection
		Example: SGD50,000.01	*Example:* SGD100,000.00	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 1A OR 1A+1B OR 2A ☐ Payment ☐ Payroll ☐ Collection
		Example: SGD100,000.01	*Example:* UNLIMITED	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 2A ☐ Payment ☐ Payroll ☐ Collection
				No. of Authoriser(s) required ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** ☐ Payment ☐ Payroll ☐ Collection
				No. of Authoriser(s) required ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** ☐ Payment ☐ Payroll ☐ Collection

Note: If a Super User role is assigned, the user will bypass all configured signatory matrix (For M2E Cash)

Authorisation Condition for M2E Trade

☐ **Able to Authorise Own Transaction (Applicable for M2E Trade only)**
The system allows an authoriser to approve his or her own transaction. Upon approval, the transaction will be routed to the next authoriser or directly to the bank for processing based on the defined authorisation conditions.

Any Amount		From	To	Authorisation Requirement
☐	OR	*Example:* SGD0	*Example:* SGD50,000.00	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 1A OR 1A+1B OR 2A
		Example: SGD50,000.01	*Example:* SGD100,000.00	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 1A+1B OR 2A
		Example: SGD100,000.01	*Example:* UNLIMITED	**No. of Authoriser(s) required** ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories** *Example:* 2A
				No. of Authoriser(s) required ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories**
				No. of Authoriser(s) required ☐ Any 1 Authoriser ☐ Any 2 Authorisers **OR** **Required Combination of Authorised Signatories**

IMPORTANT NOTE:
- M2E Trade's authorisation limit does not include the tolerance/variance value of the transaction application.
- Example: Authoriser granted with S$1mil authorization limit may still approve an LC value S$1 mil with 10% tolerance in value (effectively S$1.1 mil).

SECTION 5A: APPOINTMENT OF HOLDING COMPANY

We, the Holding company named above in Section 2(A) and hereby confirm the following:-

1. We authorise Maybank to create corporate ID(s) for us and/or Delegating Companies listed in Section 5 in this Application Form.
2. We, further to the instructions from each Delegating Company, have appointed the Authorised User(s) named in the Section 3 above to act on behalf of us for M2E services, including the future changes, if any to act on our behalf and on behalf of each Delegating Company and that the Bank may accept any instructions from the Authorised User(s) and we agree to be bound by the actions, decisions and/or instructions of the Authorised User(s) in respect of any services and/or transactions effected or performed by the Authorised User(s) on our behalf.
3. We, further to instructions from each Delegating Company agree to act on behalf of each Delegating Company in respect of all actions, decisions and/or instructions to be carried out, made and/or given in relation to the services and/or transactions to be effected or performed by each Delegating Company as specified, including the future changes, if any .
4. We agree that our information (including but not limited to each of our accounts, investments, loans and or trade transaction details ("Information") will be accessible to and shared among all Authorised Users and Delegating Companies (as per Access Matrix), including future changes, if any. In this regard, we agree that the Bank may disclose our Information to the Authorised Users and/or Delegating Companies as, including the future changes, if any.
5. We will notify the Bank and obtain necessary consent from the Delegating Company before any new Delegating Company is added.
6. We undertake to notify each existing Delegating Company and the Bank before the corporate ID(s) is linked to and the Information is shared with, the new Delegating Companies in future and we shall provide the Bank with our consent and we shall obtain consent from the existing Delegating Companies on the disclosure of the information to the new Subsidiary Companies and provide evidence, if required by the Bank.
7. We agree and undertake to indemnify the Bank, all other Maybank Members, the Bank's representatives and Agents harmless from and against any and all losses resulting directly or indirectly from the Bank acting on our instructions in the preceding sections in this Application Form including those arising from the Bank's (a) acceptance or execution of any instructions issued by or in the name of the Master User; and (b) disclosure of our Information to the Authorised Users and/or Delegating Companies as specified below, including future changes, if any.
8. We have obtained the requisite information from the Delegating Companies as specified in the List of Delegating Companies in the table below:

No.	Company Name	BRN / UEN
1		
2		
3		

SECTION 5B: APPOINTMENT OF DELEGATING COMPANY

We, the Delegating Company named above in Section 2(B) and Holding company in Section 2(A) above, confirm and agree as follows:

1. We authorise the Holding Company to instruct the Bank to subscribe to M2E / Electronic Banking Services on our behalf, including future changes, if any.
2. We authorise the Holding Company to act on our behalf in respect of all actions, decisions and/or instructions to be carried out, made and/or given in relation to the services and/or transactions to be effected or performed by each of us as specified in Section 4 including future changes, if any, made by the Holding Company.
3. We agree that our information (including but not limited to information relating to each of our accounts, investments, loans and/or trade transaction details) which is accessible is to be shared among all the Authorised Users/Holding Company and/or Delegating Companies as listed in this form, including future changes, if any. We agree that the Bank may disclose our information to the Authorised Users/Holding Company and/or Delegating Companies as specified, including future changes, if any.
4. We undertake to provide the Bank with our consent on the disclosure of the Information before the corporate ID(s) is linked to and the Information is shared with, the new Delegating Companies in future if the Holding Company fails to provide our consent to the Bank.
5. We agree and undertake to indemnify and hold the Bank, all other Maybank Members, the Bank's Representatives and Agents harmless from and against any and all losses resulting directly or indirectly from the Bank acting on our instructions in the preceding paragraphs, including those arising from the Bank's (a) acceptance or execution of any instructions issued by or in the name of the Authorised User(s); and (b) disclosure of our Information to the Authorised Users/Holding Company and/or Delegating Companies as specified in the respective prevailing companies in Section 4 of this form, including the future changes, if any.

SECTION 6A: DECLARATION

1. I/We acknowledge and agree to the Services and pricing, which may be amended from time to time, as outlined in Section 1.
2. I/We confirm that we have read and understood the disclosure statement relating to our appointment to the following roles, where applicable, for the Company's M2E Cash platform, and authorise the Bank to grant the corresponding access:
   I. Superuser – May authorise their own transactions and may override the M2E Cash authorisation matrix.
   II. Non Superuser – May authorise transactions created by other Data Entry Users, in accordance with the M2E Cash authorisation matrix.

   We fully understand and acknowledge the controls and access granted to the Superuser and Non Superuser roles. We agree to assume full responsibility for all risks, losses, and liabilities arising from or in connection with the application and use of these roles on the Company's M2E Cash platform. We further undertake to indemnify the Bank, including its directors, officers, employees, representatives, agents, and correspondent banks, from and against any loss, liability, damage, costs, and/or expenses (including tax, legal fees, disbursements and costs of investigation, litigation, arbitration, settlement, judgement, aware, interests and/or penalties) resulting directly or indirectly from the Bank agreeing to act in accordance with the Company's appointment of the Superuser and/or Non Superuser (where applicable). We also understand and agree that the Bank may modify the prevailing Terms and Conditions by notice to us at any time. We further confirm that we have been given a copy of the prevailing Terms and Conditions and/or have accessed them and have reviewed them.
3. I/We hereby have read, understood and agree to be bound by Maybank Transaction Banking Terms, and any amendments which may be found at https://maybank.sg/tnc
4. I/We refer to the trade finance products, services and facilities (the "**Trade Services**") which Maybank Singapore ("**Maybank**" or "**you**") has offered to us pursuant to (i) the relevant application forms, letter(s) of offer and facility agreement(s) (if any) and (ii) subject to the Maybank Transaction Banking Terms, and any amendments which may be found at https://maybank.sg/tnc and such terms and conditions as set out in the prevailing hard copy application form for such Trade Service and such other agreements as Maybank may provide to us (or as agreed between us) from time to time ("**Trade Service Terms**") (collectively, the "**Existing Agreements**"); I/We agree that our use of the Online Trade Platform will be subject to the terms and conditions set out in this Application Form and the Existing Agreements.

Authorised Person(s) *(as per company board resolution)*
Only Authorised Person(s) who are specified in your entity's Board Resolution to sign up for M2E /Electronic Banking Services.

Signature	Name (as per in NRIC/Passport) _____ Designation _____ Date _____

Signature	Name (as per in NRIC/Passport) _____ Designation _____ Date _____

SECTION 6B: DECLARATION BY HOLDING/DELEGATING COMPANIES *(Where Applicable)*

To be filled by Holding Company with Delegating Companies ONLY *(please create a separate copy if more than 3 Delegating Companies)*

Company Name ☐ Please tick if this is a Holding Company

Authorised Person(s) *(as per company board resolution)*
Only Authorised Person(s) who are specified in your entity's Board Resolution to sign up for M2E /Electronic Banking Services.

Signature	Name (as per in NRIC/Passport)
	Designation
	Date

Company Name

Authorised Person(s) *(as per company board resolution)*
Only Authorised Person(s) who are specified in your entity's Board Resolution to sign up for M2E /Electronic Banking Services.

Signature	Name (as per in NRIC/Passport)
	Designation
	Date

Company Name

Authorised Person(s) *(as per company board resolution)*
Only Authorised Person(s) who are specified in your entity's Board Resolution to sign up for M2E /Electronic Banking Services.

Signature	Name (as per in NRIC/Passport)
	Designation
	Date

SECTION 7: FOR BANK USE

I hereby verify and confirm the above authorized person(s) is/are genuine and wish to recommend them for the Maybank2E services as stated in the application

Bank Acceptance Date

_____

Remarks

Attended By:

Signature

Name

_____

PF No. _____ Date _____

Attended By:

Signature

Name

_____

PF No. _____ Date _____

Segmentation and Officer Tagging			
Segment	☐ **CFS**	☐ **MSLGB**	☐ **GB (MBS)**
Sub-Segment	☐ RSME	☐ BB (SMCAP)	☐ CBG1 ☐ CBG2 ☐ MIDCAP (MDCAP)
	☐ SME+	☐ MIDCAP (MDCAP)	☐ GCF ☐ FIG ☐ TB
Officer Code			

MBB OFFICIAL STAMP