BUSINESS INTERNET BANKING (BIB)
CHANGE IN NOTIFICATION THRESHOLD REQUEST FORM

If you are already registered for **Admin Rights in Business Internet Banking, please logon to make change(s) to your Notification Threshold.**

Tab under **Admin** > **Manage E-payment Alerts**

Please complete and mail back the original form duly signed to:

Maybank Singapore Limited, Payments & Services Centre 2, ROBINSON ROAD P.O. BOX 479, Singapore 900929

Please allow **5 business days** from the date we receive your request, for your records to be updated.

For assistance, call Business Banking hotline at **1800 777 0022** or **(65) 6777 0022** (Overseas), 9am to 6pm, Mondays to Fridays, excluding public holidays.

Part 1: Company Particulars

Name of Company

Business Registration No. / UEN

Part 2: Change Notification Threshold

Type of Services	SMS - please tick where applicable	Email - please tick where applicable	Service Threshold (SGD) - please tick where applicable.
1. Credit Card Payment	☐	☐	☐Any Amount ☐S$1,000 ☐S$5,000 ☐S$10,000
2. Funds Transfer to Account Number or PayNow ID	☐	☐	☐Any Amount ☐S$1,000 ☐S$5,000 ☐S$10,000
3. APS+/OBG*	☑	☐	Not Applicable
4. Maybank Overseas Transfer (Malaysia)	☐	☐	☐Any Amount ☐S$1,000 ☐S$5,000 ☐S$10,000
5. Telegraphic Transfer*	☑	☐	Not Applicable
6. Cashier's Order*	☑	☐	Not Applicable
7. Scheduled/Recurring Transactions*	☑	☑	Not Applicable
8. Add Payee*	☑	☑	Not Applicable

(*) You cannot opt-out from receiving notifications for these transactions.

Important Note:

1. It is your responsibility to ensure that you have provided us with your updated contact details. Should you need to update your contact details, please submit BIB Update of Customer Contacts Form. The form can be found on our Maybank2U website.
2. You may opt out from receiving SMS and/or email notifications for selected services. Where it deems it necessary, the bank will send you at least a notification upon performing selected transactions.

Part 3: Declaration By Applicant(s)

I/We declare that the above information provided by me/us is true and accurate and I/we agree to abide by the prevailing Terms and Conditions of Maybank Internet Banking Services and the applicable accounts and services linked thereto. I/We hereby authorise Maybank to carry out our instruction in respect of the notification threshold indicated above.

Part 4: Authorised Person(s) / Authorised Signatory(ies)

Authorised Signatory(ies) is/are only applicable if there is/are no Authorised Person(s) appointed.

Signature	Signature	Signature	Signature
Name:	Name:	Name:	Name:
NRIC/Passport No.:	NRIC/Passport No.:	NRIC/Passport No.:	NRIC/Passport No.:
Date:	Date:	Date:	Date:

For Bank's Use

Company CIF:

Verified by	Approved by
Name / Signature / PF Number / Date	

What to do next?

Mail this form back to us	**Allow 5 working days for processing**

Submission Checklist. Have you:

- ☐ Filled in all fields?
- ☐ Signed against any alterations?
- ☐ Signed Part 4?

BUSINESS REPLY SERVICE
PERMIT NO. 00452

MAYBANK
Payments & Services Centre 2 (KOVAN)
ROBINSON ROAD P.O. BOX 479
SINGAPORE 900929

Postage will be paid by addressee.
For posting in Singapore only.