BUSINESS INTERNET BANKING (BIB)
User Access Maintenance Form

1. Mail the completed original form to **MAYBANK Payments & Services Centre 2, Privy Box No. 021003, Singapore 929292**.
2. Do allow **5 business days** from the date we receive your request for your records to be updated.

Part 1: Company Particulars

Name of Company

Business Registration No. / UEN

Part 2: User Access

Name (as in NRIC/ Passport)

Please tick where applicable

☐ 2a. Replace Access ID and PIN

BIB activation via SMS will apply if you have a local mobile number. Otherwise, you will need to activate your BIB Access ID via a mail-in form.

☐ 2b. Unlock Security Token

Security Token Serial Number:

__ - _____ - ___

☐ 2c. Replace Security Token

Security Token Serial Number:

__ - _____ - ___

Please debit my company's account with Maybank*:

*Replacement fee of S$20 applies for lost token

Part 3: Declaration

I/We agree to be bound by the prevailing Terms and Conditions of Business Internet Banking services and the applicable accounts and services linked thereto. I/We hereby authorize Maybank to issue Access ID(s), Login PIN(s) and Security Token(s) and to replace or resynchronize my/our Security Token(s) to the Authorised User(s), where applicable. I/We authorize Maybank to debit all administrative and service charges relating to my/our application for replacement of security token(s) based on the mode of payment I/we have stated above.

Required for Parts 2a, b and c (Authorised User signature is required)	**Required for Part 2c only** (Authorised Person(s) / Authorised Signatory(ies) is required for Security Token replacement. Authorised Signatory(ies) is/are only applicable if there is/are no Authorised Person(s) appointed.)
Signature Name: NRIC/Passport No.: Date:	**Signature** Name: NRIC/Passport No.: Date:

For Bank's Use

Company CIF:

Verified by	**Approved by**
Name / Signature / PF Number / Date	

For queries

Get in touch at Business Banking 1800 777 0022 / (65) 6777 0022 (Overseas) (9am - 6pm, Mondays to Fridays, excluding Public Holidays)

What to do next?

Mail this form back to us	**Allow 5 working days for processing**

Submission Checklist. Have you:

- ☐ Filled in all fields?
- ☐ Signed against any alterations?
- ☐ Signed Part 3?

Postage will be paid by addressee. For posting in Singapore only.

BUSINESS REPLY SERVICE
PERMIT NO. 00452

MAYBANK
Payments & Services Centre 2 (Kovan)
PRIVY BOX NO. 921003
SINGAPORE 929292