



Maybank

How to update your address and contact details via the following options:

(1) Maybank2u Online Banking.

Step 1

Login with your Maybank2u access

Step 2

Go to "Settings"

Step 3

Select "Personal"

Step 4

Select "Address". Follow the on-screen instructions

Step 5

Select "Contact Details" to update your Contact Number(s) and Email Address.
Follow the on-screen instructions

Not yet a Maybank2u Online Banking user?

Visit www.maybank2u.com.sg, click "Login" and select "First Time Login". Follow the on-screen instructions.

(2) Maybank branches in Singapore

Visit any **Maybank branches in Singapore** in person with personal identification documents such as a National Identity Card (NRIC) or a Valid Passport (with minimum 6 months' validity).

(3) Written request

Submit a written instruction (signed by account holder(s)) and include the following:

- a. Your name
- b. NRIC / Passport Number
- c. New address and contact details
- d. Indicate if the address is for residential or mailing address or for both

- e. Indicate which account(s) to update with the new mailing address and contact details
- f. Indicate if you wish to update address and contact details for your other accounts maintained with
- o Maybank Private Wealth
 - o Etiqa Insurance Pte Ltd
 - o Maybank Securities Pte Ltd
- For **Maybank Securities account**, address update must be accompanied by original SGX's "Update of Account Particulars Form (Individual/Joint)" duly witnessed by a Branch Officer.*
- g. Sign (signed by account holder(s)) and date the letter.

Please mail your signed written instruction to:

MAYBANK
Onboarding & Data Integrity Services
(MT LVL 11) - UCD
Privy Box No. 921003
Singapore 929292

Upon receipt, please note

- Allow 5 business days for processing
- Confirmation letter will be mailed to you upon successful update

For (2) and (3), the required document(s)* for update of residential address is/are:-

- Copy of Singapore NRIC (Front and Back) reflecting new residential address;
- or**
- Copy of passport with at least 6 months' validity (applicable to foreigners),
 - Copy of one of the following as proof of residence (current 3 months)
 - o Utility / Telephone bill;
 - o Bank/Credit card statement;
 - o Letters from Government/other public bodies; or
 - o Rental Agreement

* Refer to SGX's "Update of Account Particulars" form for supporting documents that are acceptable by Maybank Securities

Maybank Singapore Limited (UEN: 201804195C)