[on solicitor’s firm’s letterhead]

**DISBURSEMENT INSTRUCTION**

Date:       Our Ref:

Your Ref:

To: **MAYBANK SINGAPORE LIMITED**

(the “Bank”)

Attention: \*Credit Documentation OR Retail Credit Documentation

|  |  |
| --- | --- |
| **COMPLETION DATE**: | **Compulsory** for **ALL Personal Consumer Financings**: |
| **DATE OF RELEASE**: | To select **ONE** option: |
| Bridging \*Loan/Facility Disbursement | Full CPF used for monthly instalment |
| First Tranche Disbursement for | Full CASH used for monthly instalment |
| Progressive Disbursement for | Part cash and part CPF to be used for monthly instalment:  $ CPF to be used  $ cash to be used  **Compulsory** to be filled in if this Option is selected.  **Actual amount** to be used must be **clearly indicated** above. |
| Others |

Mortgaged \*Property/Vessel: [to insert details]

Customer(s):       (NRIC/Co. Reg. No. )

      (NRIC/Co. Reg. No. )

Mortgagor(s):       (NRIC/Co. Reg. No. )

      (NRIC/Co. Reg. No. )

We refer to the Bank’s Guidelines and Standard Operating Procedures for Solicitors and confirm that all security documents have been executed and that it is **in order** for the Bank to disburse the facility(ies) as set out below. We confirm that ***where applicable, payment in full of the difference between the purchase price and the facility(ies) has been made***. Kindly therefore, let us have the disbursement instructions as follows:-

\*Housing Loan / Term Loan / Commodity Murabahah Term Facility: S$

\*Bridging Loan / Bridging Facility: $

\*Overdraft/Temporary Overdraft / Islamic Overdraft/Temporary Islamic Overdraft: $

\*Bridging Loan / Bridging Facility Disbursement: - Cashier’s Order for

$      in favour of [the Vendors]

$      in favour of [others – to specify relationship / capacity]

Total: $

\*Housing Loan/Term Loan Disbursement/Overdraft /Temporary Overdraft Facility: - Cashier’s Order (C.O)/Cheque (Chq) OR \*Commodity Murabahah Term Financing Disbursement/Islamic Overdraft Facility/Temporary Islamic Overdraft Facility: - Cashier’s Order (C.O)/Cheque (Chq)

C.O/chq for $      in favour of

C.O/chq for $      in favour of

C.O/chq for $      in favour of [the Vendor(s)]

#C.O/chq for $      in favour of [existing bank – to disclose copy of bank’s redemption statement] [#Amount not to include penalty/late charges, takaful/insurance premium]

C.O/chq for $      in favour of [others – to specify relationship / capacity]

Total: $

Credit to customer’s account       for $     .

Legal Fees

For $      in favour of [name of law practice] being payment of legal subsidy.

***Enclosed is our original invoice no.      .***

\*to select accordingly.

Yours faithfully,

Signature:

Name of solicitor-in-charge

Name of law practice:

Copied to: Maybank Singapore Limited - \*Branch/Business Centre/Auto Finance (fax:      )